

NATIONAL DIPLOMA: OCCUPATIONALLY DIRECTED EDUCATION TRAINING AND DEVELOPMENT PRACTICES



Programme Overview

This qualification is aimed at aspiring education, training and development (ETD) practitioners who wish to implement best practice in the work environment. It will deepen the skills of key ETD roles in an organisation and individual practitioners and concentrates on facilitation, assessment, moderation, learner support and skills development facilitation.

The successful candidate will be able to register as an assessor, moderator and skills development facilitator with relevant accreditation bodies. The qualification ultimately aims to develop practitioners to practice quality management and approved processes within their work environment and within the skills development framework of South Africa.

Core Modules

- Introduction to the Education, Training and Development Environment
- Design and Develop Learning Programmes
- Facilitate and Evaluate Learning Interventions
- Assessment Practices
- Moderation Practices
- Skills Development Facilitation
- Support Learners with Special Needs
- Manage Education, Training and Development Teams

The emphasis of the module assessment is on practical application. Students may be required to work as individuals or in teams/syndicates and will be required to address work-based challenges or relevant case study-based questions.

Organisation-specific projects and presentations may also be used to assess the module outcomes in an integrated manner.

Exit Level Outcomes

Upon completion of this programme, you will be able to:

- Communicate in a variety of ETD settings;
- Design and develop learning programmes and processes;
- Facilitate and evaluate learning;
- Engage in and promote assessment practices;
- Provide learning support to learners and organisations;
- Conduct skills development facilitation;
- Define standards and qualifications;
- Manage and administer education training and development; and
- Engage in general management activities.

Entry Requirements

- Applicants will need an NQF Level 4 qualification (e.g. matric certificate or equivalent).

Programme Structure

- The National Diploma: Occupationally Directed Education, Training and Development Practices is an NQF Level 5 qualification registered and accredited with the Education, Training and Development Sector Education and Training Authority (ETDP SETA), with 247 credits over 18 months.

